

Government of Jammu and Kashmir
Information Technology Department
Civil Secretariat, Jammu

Subject: Rollout of e-Office version 7.x in UT of J&K-regarding.

Circular No: 12 - JK (ITD) of 2022
Dated: 22.09.2021

In continuation to the notification vide no 08-JaKeGA of 2022 dated 21.09.2022 regarding e-Office downtime for up-Gradation to new Version 7.x and its migration on new IT infrastructure, it has been envisaged that the e-Office 7.x would be made live on 26th of September 2022. In order to give the overview of the same to the various officials/officers of UT of J&K, the SoP has been prepared by e-Office Project Division, NIC New Delhi.

Accordingly, in order to make all officers/officials aware of the features of eOffice 7.x, all are requested to peruse the SOP attached in the link <https://training.eoffice.gov.in/efile-docs/UserManualeFile7.0.pdf>. The same can also be downloaded for ready reference.

(Dr. Rajinder Kumar Khajuria) JKAS
Additional Secretary to the Government
Information Technology Department

No: ITD/Gen/118/2017/IV

Dated: 22.09.2022

Copy to the:-

1. All Financial Commissioners (Additional Chief Secretaries), J&K.
2. All Principal Secretaries to the Government.
3. Principal Secretary to the Hon'ble Lieutenant Governor.
4. All Commissioner/Secretaries to the Government.
5. All Secretaries to the Government.
6. DDG NIC/HoG e-Office, NIC Head Quarter, New Delhi with the request to direct the application team to provide dedicated support and finish the migration process within the approved timelines
7. State Informatics Officer, National Informatics Centre J&K for kind information and necessary action.
8. Sh. Kalai Selvan A, Director, Scientist G, CDAC, Thiruvananthapuram with the request to ensure that all the activities pertaining to e-Office application are completed with utmost care during this scheduled window
9. Private Secretary to the Chief Secretary for information of Chief Secretary J&K.
10. In-charge Website GAD, IT and JaKeGA for uploading this circular on respective Websites.
11. Office file.