

Government of Jammu & Kashmir  
**Information Technology Department**  
Civil Secretariat, J&K

**Subject: Establishment of the 'Chief Minister's Public Services and Outreach Office' in the Chief Minister's Secretariat- Constitution of a Team thereof.**

Reference: Government Order No. 2030-JK(GAD) of 2024 dated 05-12-2024 issued by General Administration Department.

**Government Order No. 64 -JK(ITD) of 2024**  
**Dated: 06 .12.2024**

Sanction is hereby accorded to the constitution of the following team of Officer/officials who shall coordinate with Hon'ble Chief Minister's Secretariat, Department of Public Grievances and BISAG for incorporating a window for handling the online grievances of Raabita (Grievance Redressal Wing) on the existing Samadhan Portal within 10 days:

1. Ms. Rachna Sharma, JKAS, Deputy Secretary to the Government
2. Mr. Raman Gupta, Technical Officer, IT Department (SPoC, BISAG)
3. Ms. Shaila Farooq, Sr. Consultant, SeMT.
4. Mr. Manpreet Singh, Consultant, SeMT.

The above team shall work under the overall supervision of Mr. Aljaz Qaiser, JKAS, Additional Secretary to the Government, IT Department and shall submit the status on daily basis.

**By order of the Government of Jammu & Kashmir.**

Sd/-  
**(Santosh D. Vaidya) IAS**  
Principal Secretary to the Government  
**Information Technology Department**

No: IT-ADM/42/2024 (7601896)

Dated: 06 .12.2024

Copy to the:

1. Director General, Bhaskaracharya National Institute for Space Applications and Geo-informatics (BISAG) **with the request to kindly direct the concerned Project Manager to coordinate with the above constituted team.**
2. Additional Secretary (Jammu & Kashmir/Ladakh), Ministry of Home Affairs, Government of India.

3. Private Secretary to Hon'ble Advisor to Chief Minister.
4. Private Secretary to Additional Chief Secretary to Hon'ble Chief Minister.
5. Private Secretary to Principal Secretary to the Government, Information Technology Department.
6. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
7. Private Secretary to Secretary to the Government, Department of Public Grievances.
8. Private Secretary
9. I/c Website, Information Technology Department.
10. Government Order/Stock file.



Additional Secretary to the Government  
**Information Technology Department**